## Using an Academy laptop at home

If you have an academy laptop, you may need to follow these steps to access the internet at home.

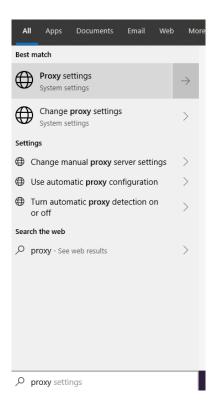
## Before taking the laptop home you must log on to it successfully while at an Academy.

To gain access to the Internet on the laptop while at home.

1. Turn the laptop on and before logging in, connect to your WIFI or hotspot as you normally would, by clicking the network connection globe in the bottom right, clicking your wireless network and select connect.

	DirectAccess
$(\mathbf{R})$	Trust Wr-Fi No Internet, secured
Other user	#000         Secured           % Guest         Open
User name Password	Open     Hidden Network     Secured
Sign in to PRI How do I sign in to another domain?	
	▲ Airplane mode
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- 2. Then log into the computer as normal using your academy username and password.
- 3. Once logged in, press Start and type **proxy** on search bar. Click **Proxy Settings** as shown below.



4. In the window that opens, scroll down on the right side to **Manual Proxy Setup**. Set the **Use a proxy server** option to "Off" (as shown below) and close the window.

Proxy		
Manual proxy setup		
Use a proxy server for Ethernet or Wi-Fi connections. These settings don't apply to VPN connections.		
Use a proxy server		
Address http://proxy.gdft.org	Port 800	

You will now be able to open your browser and log into Airhead as normal.